

**Rules of the New Town Bay Golf Club Incorporated**  
(In these rules called the Association)



# **CONSTITUTION**

Adopted at the A.G.M. on 22/09/2023

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## **1. Name**

The name of the Association shall be the **New Town Bay Golf Club Incorporated.**

## **2. Interpretation**

(1) In these rules, unless the contrary intention appears:

- "Committee" means the Committee of management of the Association;
- "General Meeting" means a general meeting of members convened in accordance with rule 11.
- "General Committee member" means a member of the Committee other than an officer of the Association.
- "Company" or "the Company" means Nyrstar Hobart Smelter.
- "Employee" means any person currently in the employment of the company, retired by the Company, given Voluntary Early Retirement by the Company, made redundant by the Company, or the spouse of any of these.
- Public Officer is the Secretary or any other member of the Association voted by the Committee at the first Committee Meeting after the AGM.
- 6-Day Member means the person can play on any day other than Saturdays.
- Student Member is a person 18 years and over with a valid Student pass at an Australian college or university.
- Junior Member is a person under the age of 18 years.
- Social Member is a member of the Association but without playing rights.

(2) Words or expressions contained in these rules shall be interpreted in accordance with the provisions of the Acts Interpretation Act 1931, and the Act as in force on the date on which these rules are adopted by the Association.

(3) In these rules the provisions set by the Commissioner for Licensing in respect of Club Licences in accordance with Section 10 of the Liquor Licensing Act 1990 are deemed to be included.

## **3. Office**

The office of the Association shall be at 258 Risdon Road Lutana in Tasmania or such other place as the Committee may, from time to time, determine.

#### **4. Objectives**

- (1) In addition to the basic objectives of the Association, the objectives and purposes of the Association shall be deemed to include:
  - (a) the purchase, taking on lease or in exchange, and the hiring or otherwise acquiring of any real or personal property that may be deemed necessary or convenient for any of the objectives or purposes of the Association;
  - (b) the buying, selling, or supplying of, and dealing in, goods of all kinds;
  - (c) the construction, maintenance, and alteration of buildings or works necessary or convenient for any of the objectives or purposes of the Association;
  - (d) the accepting of any gift, whether subject to a special trust or not, for any one or more of the objectives or purposes of the Association;
  - (e) the taking of such steps from time to time as the Committee or the members in general meeting may deem expedient for the purpose of procuring contributions to the funds of the Association, whether by way of donations, subscriptions, or otherwise;
  - (f) the printing and publishing and/or electronic distribution of such newspapers, periodicals, books, leaflets, or other documents as the Committee or members in general meeting may think desirable for the promotion of the objectives and purposes of the Association;
  - (g) the borrowing and raising of money in such manner and on such terms as the Committee may think fit or as may be approved or directed by resolution passed at a general meeting;
  - (h) subject to the provisions of the Trustee Act 1898, the investment of any moneys of the Association not immediately required for any of its objectives or purposes in such manner as the Committee may from time to time determine;
  - (i) the making of gifts, subscriptions, or donations to any of the funds, authorities, or institutions to which Section 30.15 and Subdivision 30-B of the Income Tax Assessment Act 1997 relate;
  - (j) the establishment and support, or aiding in the establishment or support, of any other association formed for any of the basic objectives of the Association;
  - (k) the purchase or acquisition, and undertaking, of all or any part of the property, assets, liabilities, and engagements of any association with which the Association may at any time become amalgamated in accordance with the provisions of the Associations Incorporation Act 1964 and the rules of the Association; and
  - (l) the doing of all such other lawful things as are incidental or conducive to the attainment of the basic objectives of the Association or of any of the objectives and purposes specified in the foregoing provisions of this sub-rule.

- (2) In this rule, "basic objectives of the Association" means the objectives and purposes of the Association, as stated in the application under subsection (2) of section 7 of the Associations Incorporation Act 1964 lodged with the Registrar pursuant to that section.

## **5. Membership**

- (1) A person who is nominated and approved for membership as provided in these rules is eligible to be a member of the Association on payment of the annual subscription prescribed in, or fixed under, these rules.
- (2) Nomination of a person for membership of the Association shall be made in writing on the prescribed form of nomination, and:
- (a) shall be signed by two members of the Association;
  - (b) shall bear the signature of the person nominated and an undertaking to abide by the rules of the Association; and
  - (c) shall be lodged with the public officer of the Association.
- (3) A person may be nominated and approved as a Full, 6-Day, Junior, Student, Life, or Social Member subject to the conditions:
- (a) The public officer shall have the power to approve as members such persons as they may deem prudent, but preference shall be given at all times to employees of the Company and their spouses;
  - (b) In addition to the above the public officer shall have the power to admit junior members under such rules and conditions as the Committee thinks fit, to fix the maximum age for juniors and to approve continuance, as full or 6-Day Members, of juniors passing such age;
  - (c) Life membership may only be awarded at an Annual General Meeting of the Association on the recommendation of the Management Committee. Nominations so received shall be dealt with by the full Management Committee before the AGM and subject to a 75% agreement of the Management Committee;
  - (d) The public officer shall have the power to approve the admission of social members;
  - (e) Nomination for social membership and 6-Day membership shall take the same form as nomination for full membership;
  - (f) In the application of any rules of the Association providing for voting rights, a Junior Member or Social Member shall have no voting rights;
  - (g) The Committee may from time to time set a maximum number of persons for membership in all categories, and the public officer may defer the approval of nominations in excess of the maximum so set; and
  - (h) Any 6-Day Member wishing to apply for Full Membership, shall apply by completing a nomination form in accordance with Rule 5 (2) a, b, c, d and

upon approval shall pay the difference in the current subscription for a Full Member.

- (4) A nomination lodged with the public officer, subject to paragraph 3(g), can be processed for admission as a provisional member and reviewed, endorsed/rejected at the next Committee meeting.
- (5) If the application is rejected by the Committee, the public officer shall advise the nominee of the Committee's decision and remove the applicant from the Association.
- (6) A member of the Association may, at any time, resign from the Association by delivering or sending by post or email to the public officer a written notice of resignation.
- (7) Upon receipt of a notice under sub rule 6 of this rule, the public officer shall remove the name of the member from the computer data base, whereupon the member ceases to be a member of the Association.
- (8) A right, privilege, or obligation of a person by virtue of their membership of the Association:
  - (a) is not capable of being transferred or transmitted to another person; and
  - (b) terminates upon the cessation of their membership, whether by death, resignation, or otherwise.

## **6. Winding Up**

- (a) In the event of the Association being wound up, every member of the Association and every person who, within the period of twelve months immediately preceding the commencement of the winding up, was a member of the Association, is liable to contribute to the assets of the Association for payment of the debts or liabilities of the Association and for the costs, charges, and expenses of the winding up and for the adjustment of the rights of the contributors among themselves such sum, not exceeding twenty dollars (\$20.00) as may be required. A former member is not liable so to contribute in respect of any debt or liability of the Association contracted after they ceased to be a member.

## **7. Income and Property**

- (1) The income and property of the Association, however derived, shall be applied solely towards the promotion of the objectives and purposes of the Association and no portion thereof shall be paid or transferred, directly or indirectly, by dividend, bonus, or otherwise, to any member of the Association.

- (2) The Association shall not:
- (a) appoint a person who is a member of the Committee to any office where there is payable any remuneration by way of salary, fees, or allowances; or
  - (b) pay to any such person any remuneration or other benefit in money or money's worth (other than out of pocket expenses).
- (3) Nothing in the foregoing provisions of this rule prevents the payment in good faith to a servant or member of the Association of:
- (a) remuneration in return for services actually rendered to the Association by the servant or member or for goods supplied to the Association in the ordinary course of business;
  - (b) interest at the rate not exceeding that currently charged by the Association's bankers for moneys lent to the Association by the servant or member; or
  - (c) a reasonable and proper sum by way of rent for premises let to the Association by the servant or member.

## **8. Accounts**

- (1) True accounts shall be kept:
- (a) of all sums of money received and expended by the Association and the manner in respect of which the receipts and expenditure takes place;
  - (b) of the property, credits, and liabilities of the Association, and
  - (c) subject to any reasonable restrictions as to time and manner of inspecting them that may be imposed by the Association for the time being, those accounts shall be open to the inspection of the members of the Association.
- (2) The Treasurer of the Association shall faithfully keep all general records, accounting books, and records of receipts and expenditure connected with the operation and business of the Association in such form and manner as the Committee may direct.
- (3) The accounts, books, and records referred to in sub rules 1 and 2 of this rule shall be kept at the Association's office or at such other place as the Committee may decide.

## **9. Treasurer**

- (1) The Treasurer of the Association shall, on behalf of the Association, receive all moneys paid to the Association and forthwith after receipt thereof issue official receipts.



- (2) The Committee shall cause to be opened with such bank as the Committee selects, a banking account in the name of the Association into which all moneys received shall be paid by the Treasurer as soon as practicable after the receipt thereof.
- (3) Except with authority from the Committee, no payment from petty cash shall exceed the limit set annually by the Committee at its first meeting subsequent to the Annual General Meeting.
- (4) All payments drawn on the Association's bank account shall be authorised by the Committee.
- (5) All cheques and other negotiable instruments shall be signed by the Treasurer or, in his/her absence, by such other member or members of the Committee as the Committee may nominate for that purpose, and shall be countersigned by the Secretary or another officer of the Association as approved by the Committee.

#### **10. Auditor**

- (1) At each Annual General Meeting of the Association, the members present shall appoint an auditor of the Association.
- (2) An auditor so appointed shall hold office until the Annual General Meeting next year, and is eligible for re-appointment.
- (3) If an appointment of an auditor is not made at an Annual General Meeting then the Committee shall appoint an auditor of the Association for the then current financial year of the Association.
- (4) The auditor may only be removed from office by special resolution.
- (5) If a casual vacancy occurs in the office of auditor during the course of the financial year of the Association, the Committee may appoint a person as auditor and that person may hold office until the next succeeding Annual General Meeting.
- (6) At least each financial year of the Association the accounts of the Association shall be examined by the auditor.

- (7) The auditor shall certify as to the correctness of the accounts of the Association and shall report thereon to the members at the Annual General Meeting.
- (8) In his report, and in certifying the accounts, the auditor shall state:
  - (a) whether he has obtained the information required by him;
  - (b) whether, in his opinion, the accounts are properly drawn up so as to exhibit a true and correct view of the financial position the Association according to the information at his disposal and the explanations given to him and as shown by the books of the Association; and
  - (c) whether the rules relating to the administration of the funds of the Association have been observed.
- (9) The public officer of the Association shall cause to be delivered to the auditor a list of all the accounts, books, and records of the Association.
- (10) The auditor:
  - (a) has a right of access to the accounts, books, records, vouchers and documents of the Association.
  - (b) may require from the servants of the Association such information and explanations as may be necessary for the performance of his duties as auditor;
  - (c) may employ persons to assist him in investigating the accounts of the Association; and
  - (d) may, in relation to the accounts of the Association, examine any member of the Committee or servant of the Association.

## **11. Annual General Meeting**

- (1) The Association shall, in each year, hold an Annual General Meeting.
- (2) The Annual General Meeting shall be held on such day being not later than three months after the close of the financial year of the Association as the Committee may determine.
- (3) The Annual General Meeting shall be in addition to any other general meeting that may be held in the same year.
- (4) The Annual General Meeting shall be specified as such in the notice convening it. (See rule 12 sub paragraph 6)

- (5) The ordinary business of the Annual General Meeting shall be:
  - (a) to confirm the minutes of the last Annual General Meeting and of any general meeting held since that meeting;
  - (b) to receive from the Committee, auditor, and servants of the Association reports upon the transactions of the Association during the last preceding financial year;
  - (c) to elect the officers of the Association and the general Committee;
  - (d) to appoint an auditor; and
  - (e) to determine the honorariums to be paid to the officers of the Association and members of the Committee.
  
- (6) The Annual General Meeting may transact special business of which notice is given in accordance with these rules.
  
- (7) All general meetings other than the Annual General Meeting shall be called special general meetings.

## **12. Special General Meetings**

- (1) The Committee may, whenever it thinks fit, convene a special general meeting.
  
- (2) The Committee shall, on the requisition in writing of not less than fifteen members, convene a special general meeting of the Association.
  
- (3) A requisition for a special general meeting shall state the objectives of the meeting and shall be signed by the requestors and deposited at the office of the Association and may consist of several documents in the like form, each signed by one or more of the requestors.
  
- (4) If the Committee does not cause a special general meeting to be held within twenty-one days from the date on which the requisition therefore is deposited at the office of the Association, the requestors, or any of them, may convene the meeting; but any meeting so convened shall not be held after three months from the date of the deposit of the requisition.
  
- (5) A special general meeting convened by the requestors in pursuant of these rules shall be convened in the same manner as nearly as possible as that in which those meeting are convened by the Committee.

- (6) The public officer of the Association shall, at least fourteen days before the date fixed for holding a special general meeting of the Association, display a notice of the meeting on the noticeboard at the Club House.

### **13. Business at General Meetings**

- (1) All business that is transacted at a special general meeting and all business that is transacted at the Annual General Meeting, with the exception of that specially referred to in these rules as being the ordinary business of the Annual General Meeting, shall be deemed to be special business.

### **14. Quorum**

- (1) No item of business shall be transacted at a general meeting unless a quorum of members entitled under these rules to vote is present during the time when the meeting is considering that item.
- (2) Fifteen members personally present (being members entitled under these rules to vote thereat) constitute a quorum for the transaction of the special business of a general meeting.
- (3) If within one hour after the appointed time for the commencement of a general meeting a quorum is not present, the meeting, if convened upon the requisition of members, shall be dissolved; and in any other case it shall stand adjourned to the same day in the next week, at the same time and (unless another place is specified by the chairperson at the time of the adjournment or by written notice to members given before the day to which the meeting is adjourned) at the same place, and if at the adjourned meeting a quorum is not present within one hour after the time appointed for the commencement of the meeting, the meeting shall be dissolved.

### **15. Chairperson**

- (1) The President, or in his/her absence the Vice President, shall preside as chairperson at every general meeting of the Association.
- (2) If the President and Vice President are both absent from a general meeting, the members present shall elect one of their number to preside as chairperson thereat.

## **16. Adjournment**

- (1) The Chairperson of a general meeting of which a quorum is present may, with the consent of the meeting, adjourn the meeting from time to time and place to place, but no business shall be transacted at an adjourned meeting other than the business left unfinished at the meeting at which the adjournment took place.
- (2) Where a meeting is adjourned for fourteen days or more, the like notice of the adjourned meeting shall be given as in the case of the original meeting.
- (3) Except as provided in the foregoing provisions of this rule, it is not necessary to give any notice of an adjournment or of the business to be transacted at an adjourned meeting.

## **17. Resolutions for Questions Arising**

A resolution for a question arising at a general meeting of the Association shall be determined on a show of hands and unless before or on the declaration of the result of the show of hands a poll is demanded, a declaration by the chairperson that the resolution has, on a show of hands, been carried by a particular majority, or lost, and entry to that effect in the minute book of the Association is evidence of the fact, without proof of the number or proportion of the votes recorded in favour of, or against, that resolution.

## **18. Voting**

- (1) For any resolution for a question arising at a general meeting of the Association, a member has one vote only.
- (2) All votes shall be given personally.
- (3) In the case of an equality of voting on a question the chairperson of the meeting is entitled to exercise a second or casting vote.

## **19. Polls**

- (1) If at a meeting a poll on any question is demanded it shall be taken at that meeting in such a manner as the chairperson may direct, and the result of the poll shall be deemed to be the resolution of the meeting on that question.

- (2) A poll that is demanded on the election of a chairperson, or on a question of adjournment, shall be taken forthwith, and a poll that is demanded on any other question shall be taken at such time before the close of the meeting as the chairperson may direct.

## **20. Committee**

- (1) The affairs of the Association shall be managed by a Committee of management, as provided in rule 22.
- (2) The Committee:
  - (a) shall control and manage the affairs and business of the Association;
  - (b) may, subject to these rules, exercise all such powers and functions as may be exercised by the Association, other than those powers and functions that are required by these rules to be exercised by general meetings of the Association; and
  - (c) subject to the Associations Incorporation Act 1964 and these rules, has power to perform all such acts and things as appear to the Committee to be essential for the proper management of the business and affairs of the Association.
- (3) In the event of a contentious matter, which may have any impact on the club's relationship with the Company, being before the Committee, it may only be determined if all Committee members are in attendance and a management representative from the Company is in attendance.

## **21 Officers of the Association**

- (1) The officers of the Association shall be a:
  - (a) President
  - (b) Vice President
  - (c) Captain
  - (d) Women's Captain
  - (e) Secretary or Secretary/Manager
  - (f) Treasurer
- (2) In relation to the election of persons to the offices mentioned in sub-rule (1) of this rule:
  - (a) In the event of the Association employing, from time to time, a position of Manager, the position of Secretary may be left vacant, however another Committee member may be appointed. The Committee is empowered to

regulate the numbers on the Committee provided there are no less than 8 and no more than 10.

- (b) The Manager's position, if established, will perform the duties of the Secretary and any other duties the Committee feels are relevant.
- (3) The provisions of sub rules 2, 3, and 4, of rule 24, so far as they are applicable and with the necessary modifications, apply to and in relation to the election of persons to any of the offices mentioned in sub rule 1 of this rule.
- (4) Each officer of the Association shall hold office until the Annual General Meeting next after the date of their election but is eligible for re-election, except as provided for in sub rule 5 of this rule.
- (5) In the event of a casual vacancy in any office mentioned in sub rule 1 of this rule, the Committee may appoint one of its members to the vacant office, and the member so appointed may continue in office up to and including the conclusion of the Annual General Meeting next following the date of his/her appointment.

## **22 Committee Formation**

- (1) The Committee shall consist of:
  - (a) the officers of the Association;
  - (b) no more than four other members as general Committee members, however the Committee may at any time form sub Committees which may include a Vice Captain; and
  - (c) where possible the full Committee shall consist of at least one female member.

All officers of the Association and Committee members shall be elected at an Annual General Meeting.

## **23. Casual Vacancy**

- (1) In the event of a casual vacancy occurring in the office of general Committee member, the Committee may appoint a member of the Association to fill the vacancy.
- (2) Any member appointed or elected to fill a vacancy shall:

- (a) hold office until the date, which under these rules would have been the expiration date of the vacant office.

## **24. Nominations**

- (1) Nominations of candidates for election as officers of the Association or as general Committee members:
  - (a) shall be made in writing signed by two members of the Association and accompanied by the written consent of the candidate which may be endorsed on the form of nomination; and
  - (b) shall be delivered to the public officer of the Association at least ten days before the date fixed for the holding of the Annual General Meeting.
- (2) If insufficient nominations are received to fill all vacancies to the Committee, the candidates nominated shall be deemed to be elected, and further nominations shall be received at the Annual General Meeting, provided that the provisions of rule 22, can be maintained.
- (3) If the number of nominations received is equal to the number of vacancies to be filled, the persons nominated shall be deemed to be elected.
- (4) If the number of nominations received exceeds the number of vacancies to be filled, a ballot shall be held.
- (5) The ballot for the election of officers and general Committee members shall be conducted at the Annual General Meeting in such usual and proper manner as the Committee may direct.

## **25. Vacancy**

For the purposes of these rules, the office of an officer of the Association or an general Committee member becomes vacant if the officer or Committee member:

- (a) dies;
- (b) becomes bankrupt or applies to take or takes advantage of any law relating to bankrupt or insolvent debtors or compounds with his/her creditors, or makes any assignment of their estate for their benefit;
- (c) becomes of unsound mind;
- (d) resigns their office by writing under his/her hand addressed to the Committee;
- (e) ceases to reside in the State;



- (f) fails, without leave granted by the Committee, to attend three consecutive meetings of the Committee; or
- (g) ceases to be a member of the Association.

## **26. Committee meetings**

- (1) The Committee shall meet at least once in each month in such place and at such time as the Committee may determine.
- (2) Special meetings of the Committee may be convened by the President or any four of its members.
- (3) Notice shall be given to the members of the Committee of any special meeting, specifying the general nature of the business to be transacted and no other business shall be transacted at such a meeting.
- (4) Any six members of the Committee constitute a quorum for the transaction of the business of a meeting of the Committee.
- (5) No business shall be conducted unless a quorum is present and if within half an hour of the time appointed for the meeting a quorum is not present, the meeting shall stand adjourned to the same place and at the same hour of the same day in the following week unless the meeting was a special meeting, in which case it lapses.
- (6) At meetings of the Committee:
  - (a) the President, or in his/her absence the Vice President, or in the absence of both the President and Vice President, such one of the remaining members of the Committee as may be chosen by the members present, shall preside.
- (7) Questions arising at meetings of the Committee or of any sub-Committee appointed by the Committee shall be determined in a show of hands or, if demanded by a member, by a poll taken in such a manner as the person presiding at the meeting may determine.
- (8) Each member present at a meeting of the Committee, excluding the manager should he/she be there, or of any sub-Committee (including the person presiding at the meeting) is entitled to one vote and, in the event of an equality of votes on any question, the person presiding may exercise a second or casting vote.

- (9) Written notice of each Committee meeting shall be served on each member of the Committee by delivering it to them or sending it by email at a reasonable time before the meeting.

## **27. Disclosure of Interest in Contracts etc**

- (1) A member of the Committee who has interest in any contract or arrangement made or proposed to be made with the Association shall disclose their interest at the first meeting of the Committee at which the contract or arrangement is first taken into consideration, if their interest still exists, or, in any other case, at the first meeting of the Committee after the acquisition of their interest.
- (2) If a member of the Committee develops an interest in a contract or arrangement after it is made or entered into they shall disclose their interest at the first meeting of the Committee after they become so interested.
- (3) No member of the Committee shall vote as a member of the Committee in respect of any contract or arrangement in which they have an interest and if they do so vote their vote shall not be counted.

## **28. Sub Committees**

- (1) The Committee may at any time appoint a sub-Committee from the Committee as it may think fit and shall prescribe the functions and powers thereof.
- (2) The Committee may co-opt as members of a sub-Committee such persons as it thinks fit, whether or not those persons are members of the Association, but a person so co-opted is not entitled to vote.
- (3) Three appointed members of a sub-Committee constitute a quorum at a meeting of the sub-Committee.
- (4) The public officer of the Association is responsible for calling meetings of a sub-Committee.

## **29. Executive Committee**

- (1) The President, Vice President, Captain, Secretary (if any) and Treasurer constitute an executive Committee, which may act in matters of urgency connected with the management of the affairs of the Association during the intervals between meetings of the Committee, and where any such actions are taken shall be reported to the Committee at their next meeting for ratification.
- (2) In the event of any of the Executive being unavailable the Vice Captain shall become a member of the executive Committee, and other general Committee persons, in order, to make up the number.

## **30. Annual Subscriptions and Entrance Fee**

- (1) Until otherwise fixed pursuant to sub rule (2) of this rule, the annual subscription and entrance fee payable by members shall be at the rates set as current for the Association at the time of incorporation.
- (2) The rates of annual subscription and entrance fee may be altered from time to time by the Committee.
- (3) The annual subscription of a member is due and payable on the first day of the financial year of the Association.
- (4) A member who fails to pay an annual subscription within the period provided for in these rules:
  - (a) shall be deemed to have forfeited their membership;
  - (b) shall have their name removed from the register of members;
  - (c) shall have their name restored to the register only upon consent of the Committee and the payment of all arrears.
  - (d) shall not be regarded as an expelled member as provided for by rule 33.
- (5) Unless otherwise fixed pursuant to sub rule (8) of this rule, the time allowed for payment of annual subscription shall be at midnight of the last day of the first calendar month in the financial year of the Association.
- (6) The Committee may alter the period allowed for payment of annual subscriptions.

### **31. Financial Year**

The financial year of the Association is the period beginning on 1st July in each year and ending on 30th June next following.

### **32. Notices**

- (1) A notice may be served by or on behalf of the Association upon any member either personally or by sending it through the post or by email addressed to the member at their usual or last known place of abode or email address.

### **33. Expulsion, Suspension or Standing Down of a Member.**

- (1) The Committee may expel from the Association or suspend any member whose conduct in the opinion of the Committee is discreditable or injurious to the character or interest of the Association.
- (2) Before any member is expelled or suspended their conduct shall be enquired into by the Committee and the member shall be given the opportunity to defend themselves and to justify or explain their conduct to the Committee. Provided that a quorum is established and the majority of the Committee present when the member gives their explanation, and the matter is enquired into, and it is of the opinion that the member has been guilty of such conduct or action as aforesaid, the Committee may expel or suspend them from membership.
- (3) Should any member fail to appear at any enquiry conducted under this rule the Committee may proceed in the absence of that member to conduct the said enquiry and to make it's finding as herein before empowered.
- (4) A member so expelled, or suspended, shall have the right to appeal to a special general meeting of the Association against the expulsion, or suspension, providing they lodge written notice of the intention to appeal, with the Public Officer, within 14 days of being advised of the expulsion or suspension.
- (5) The expelled, or suspended, member should be given the opportunity to present their case to the members at the special general meeting, at which a secret ballot shall be taken to determine whether or not the expulsion, or suspension, should be lifted, amended or confirmed.

- (6) Two Committee members or a Committee member with a member as witness may stand down, for a period of no less than 24 hours or no more than 48 hours, a member whose conduct is deemed to be discreditable or injurious to the character or interest of the Association. Such action may be taken pending the above provisions of Rule 33.

#### **34. Seal**

- (1) The seal of the Association shall be in the form of a rubber stamp, inscribed with the name of the Association encircling the word "Seal".
- (2) The Seal of the Association shall not be affixed by any instrument except by the authority of the Committee, and the affixing thereof shall be attested by the signatures either of two members of the Committee and of the public officer of the Association or such other person as the Committee may appoint for that purpose, and that attestation is sufficient for all purposes that the seal was affixed by authority of the Committee.

#### **35. Alteration of rules**

- (1) These rules may only be altered by special resolution in accordance with Sections 18 and 23 of the Associations Incorporation Act 1964.

Signed for and on behalf of the New Town Bay Golf Club Incorporated:



**Mr Wayne Povey**

**President**

**Dated**

**22/09/2023**



**Mrs Maggie Aird**

**Honorary Secretary**

**Dated**

**22/09/2023**